

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
MEETING MINUTES
September 12, 2023**

An Applications Committee meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held via Zoom meeting hosted by the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

Jason Shelton
David McKenzie, Chair
Charlotte Whittaker

DEPARTMENT OF PROFESSIONAL LICENSING

Ivy Davis, Boards and Commissions Support Specialist
Jamar Carter, Admin. Section Supervisor

MEMBERS NOT PRESENT

David Thomas
Trevor Davis
Eric Hagan
Dr. Tuyen Tran
Jacqueline Woodward
Dr. Keith Knapp

OTHER

Daniel Leffel, Board Counsel and General Counsel

CALL TO ORDER

Board Chair David McKenzie called the meeting to order at 8:15 a.m.

APPLICATIONS COMMITTEE

The Applications Committee reviewed 19 applications and provided the following recommendations:

- 10 Initial Applications
 - 9 Approved per receipt of passing NHA & Core Exam
 - 1 Deferred per transcripts and passing NHA & Core Exam
- 3 Endorsement Applications
 - 2 Approved
 - 1 Deferred per receipt of a letter of good standing from state licensure board & state seal.
- 1 Temporary License Applications
 - Approved
- 1 Reactivation Application
 - Approved
- 4 Reinstatement Applications
 - Approved

All recommendations will be presented to the board during the scheduled board meeting.

Adjourn

Board Chair Mr. McKenzie made a motion to adjourn, Jason Shelton seconded, and the motion carried at 9:05 a.m.